



Secondary School Report/Counselor's Report

What is the Counselor's Report/Secondary School Report? The Counselor's Report/Secondary School Report lets colleges know that you are an MCDS student in good standing. It provides information about your cumulative GPA, program of study, rank in class (MCDS, like many schools, does not provide rank in class), our grading system, and whether you have been involved in serious disciplinary or honor infractions. Nearly all colleges require this form, even if they do not require letters from other teachers.

Who completes the Counselor's Report? Mrs. Schweber.

Is the Counselor's Report/Secondary School Report a letter of recommendation?

Sort of; there is a place for the counselor to write a letter, similar to a letter of recommendation. The Counselor's Report/Secondary School Report, however, includes a description of your activities in the school community as well as information about your performance in a particular class or field of study. Thus, it is very important that you make sure I am aware of all your extracurricular activities before I complete this report. Essentially, this is an opportunity for you to have an "extra" letter of recommendation without exceeding the college's limit.

What should I provide? You should provide me with the same information necessary for a letter of recommendation. In particular, be sure I have the right form. If I am submitting a paper copy, please use \$0.59 postage, since the transcript and school profile, the form, and the letter will exceed 1 ounce.

Unless specified otherwise, in writing, all deadlines will be assumed to be "postmarked by" deadlines.