



A community in which each child is truly known

# MCDS Internal Contact Information



## Beatrice Jones

School Secretary

[bjones@madisoncountryday.org](mailto:bjones@madisoncountryday.org) | 850-6000

*Questions regarding:* Parent Portal forms, emergency contact forms, and attendance



## Margy Newton

Receptionist

[mnewton@madisoncountryday.org](mailto:mnewton@madisoncountryday.org) | 850-6000 x6003

*Questions regarding:* Official school records



## Barb Spurlin

Director of Finance & Operations

[bspurlin@madisoncountryday.org](mailto:bspurlin@madisoncountryday.org) | 850-6372

*Questions regarding:* Financial aid program



## Crystle Johnson

Assistant Business Manager

[cjohnson@madisoncountryday.org](mailto:cjohnson@madisoncountryday.org) | 850-6000 x4220

*Questions regarding:* Billing, building use fee, bus, lunch, and milk programs



## Rachel Fleming

Assistant to the Head of School

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## Liz Davison

School Counselor

[ldavison@madisoncountryday.org](mailto:ldavison@madisoncountryday.org) | 850-6000 x5120

*Questions regarding:* After-school programming and social/emotional student health



## Tiffany Hanna

School Nurse

[thanna@madisoncountryday.org](mailto:thanna@madisoncountryday.org) | 850-6000 x6002

*Questions regarding:* Medical/allergy forms and health concerns



## Jeremy Clements

Athletic Director

[jclements@madisoncountryday.org](mailto:jclements@madisoncountryday.org) | 850-6000 x6028

*Questions regarding:* MCDS athletic programs

## Academic questions?

Start with your student's teacher and always feel welcome to contact your Division Head by email or call 850-6000 to be connected directly.



## Eric Norland

Head of Lower School

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## Devon Davis

Head of Middle School

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## Steve Soden

Head of High School

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## Ben Hebebrand

Head of School

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## Matt Koehler

College Counselor

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## Caitlin Wedekind

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Grade 3–Grade 12

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## Amy Maier

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Pre-K–Grade 2

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## Kimberly Hazen

Director of Marketing

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